



# FCCLA Planning Process Summary Page Template



*(This template may be modified, but all headings must be used in the correct order. The FCCLA logo, STAR Events logo, and Planning Process graphics are encouraged but not required.)*

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## IDENTIFY CONCERNS



- There isn't a good way for members to access information about our local FCCLA Chapter
  - It would be nice to have a way for the students in our school and our community to find out more information about Sully Buttes FCCLA
  - We are wishing to seek website designing skills for the future
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## SET A GOAL



- Create a chapter website to promote Sully Buttes FCCLA as well as State and National FCCLA to high school students, staff, and community members
  - Create a website to inform and remind members of upcoming events
  - Participate in the FCCLA Chapter Website STAR Event
  - Start in August of 2016 and completed by February of 2017
  - Use Weebly.com to create the website
  - Follow the guidelines and rubric of the FCCLA Chapter Website provided to make sure all necessary information is displayed on the website
  - Allow information to be easily accessed by different Internet programs and mobile devices
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## FORM A PLAN (WHO, WHAT, WHEN, WHERE, HOW, COST, RESOURCES, AND EVALUATION)



- **Who:** Marinda Archer, Chloe Lamb, and Racquel Wientjes, Sully Buttes FCCLA members, FCCLA advisor, and Agar, Blunt, and Onida community members
- **What:** Promote FCCLA and FACS classes to students at Sully Buttes and communities in the school district
- **Where:** Computer, mobile devices, Sully Buttes High School and communities in the school district
- **When:** August 2016- July 2017
- **How:**
  - 1.) Create the Sully Buttes FCCLA website using Weebly.com
  - 2.) Encourage students, members, and community members to view the website in face-to-face interaction as well as emails and phone calls
  - 3.) Update the information when needed

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## ACT



- We wanted to create a website where we would promote FCCLA at the local, state, and national level and also so we could gain the website development skills we were seeking to have. We had to learn how to use the website designing program and how to properly cite our sources using MLA format

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## FOLLOW UP



- **Successes:** Received positive feedback on the website and we were able to promote FCCLA
- **Should Improve:** Add how to letter in FCCLA; promote website to the community and school more by linking it to the school website
- **How we grew:** Became better with using technology and became better communicators